The University promotes and supports an atmosphere where students can form and join organizations to openly share ideas, interests, and concerns. Co-curricular organization involvement plays an important and complimentary role to formal classroom learning by offering students opportunities for growth and development in areas such as leadership, management, and communication. Co-curricular organizations also afford students the opportunity to confront and discuss ideas that maybe new to them.

The University is committed to a policy of open access to organizations and availability of University facilities for use by University community members. Therefore all organizations wishing to request use of University facilities must be open for full membership and participation by any student without regard to race, religion, national origin, disability, age, veteran status, sexual orientation, and except where allowed by law, sex.

Official recognition is required to receive the following:
1. The privilege of applying for the use, through reservation, of specified University facilities, property, services, or equipment.
2. The use of the University's name in the organization's title, so long as University sponsorship or endorsement is not implied or stated.
3. The privilege of applying for funding from the student fee which is apportioned by Campus Commission and/or funding from UNC Asheville Recreation.
4. The privilege of using UNC Asheville as an address and the use of an organizational mailbox.

Recognition does not mean that the University endorses the viewpoints of the organization.

Approval of this application by the Office of Student Activities, Involvement and Leadership grants Official Recognition for the academic year (or the remainder of the Academic Year).

Finally, every organization that receives funds must sign and return the allocation notification to the Office of Student Activities, Involvement and Leadership before any Campus Commission funds can be used. Failure to do this can lead to the revocation of the organization’s official status as well as the loss of student fees allocations and/or UNC Asheville funds.

Please keep in mind the following:
1. To be a recognized student organization, there must be a minimum of five (5) currently enrolled students at all times.
2. Please answer each question in detail. Incomplete applications will not be accepted.
3. All materials submitted in conjunction with a request for official recognition are considered public information and will be displayed to anyone upon request.
4. Student organizations in the process of seeking Official University Recognition are allowed to reserve a meeting room for organizational meetings prior to receiving Official Recognition status. For this privilege students must contact the Office of Student Activities, Involvement and Leadership to declare their intent to form an organization.
5. Provide a copy of your organization’s most recent Constitution and Bylaws OR Statement of Purpose.

In keeping with University policy, this organization is aware of and understands that:
- Full membership and participation must be available to all UNC Asheville students without regard to age, race, color, creed, national origin, disability, religion, religious status or historic religious affiliation, military veteran status, political affiliation or sexual orientation. Membership and participation in the group must also be open without regard to gender, unless exempt under Title IX.
- Student groups that select their members on the basis of commitment to a set of beliefs (e.g., religious or political beliefs) may limit membership and participation in the group to students who, upon individual inquiry, affirm that they support the group's goals and agree with its beliefs, so long as no student is excluded from membership or participation on the basis of his or her age, race, color, national origin, disability, religious status or historic religious affiliation, military veteran status, sexual orientation, or, unless exempt under Title IX, gender.
- All students must further comply with all University policies and laws.
- Please note that the Office of Student Activities, Involvement and Leadership may, at any time, request that an organization submit, or resubmit, a Constitution or a Statement of Purpose.

Please be advised that Official Recognition may be withdrawn or denied should it be determined the application contains false information, officers are not registered UNC-Asheville students, the group has no faculty/staff advisor, or if the organization is found to be in violation of University regulations and/or local, state, or federal laws.

We look forward to your organization's contribution on campus. If you have any questions concerning the application process or University services, please feel free to call the Office of Student Activities, Involvement and Leadership at 251-6998.
Please complete all questions

1. (Full name of organization as you want it to be listed)

2. All officers must be registered students of UNC Asheville. Please be aware that the following information is considered public information, and, while it is the practice of the Office of Student Activities, Involvement and Leadership to protect student information, including the identity of officers and members of student organizations, such protection cannot be guaranteed.

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3. Next election date for new officers: ______/_____/_____

4. All Student Organizations must have a faculty/staff advisor to qualify for recognition. The advisor must be an employee of UNC Asheville, or be designated the privilege of this status by the administration.

(Please Print)

Advisor: __________________________ email: __________________________

Dept: __________________________ Campus Address: __________________________ Campus Phone __________________________

BY AFFIXING MY SIGNATURE BELOW I:
... Certify that the Organization will abide by all University Regulations, and Federal, State, and Local laws, including, but not limited to state laws related to hazing and alcoholic beverages,
... Certify that the Faculty/Staff advisor has discussed the advising role with the offices and will actively consult with the Organization as mutually agreed upon in this discussion,
... Certify that the officers of the Organization have read the Student Organization Handbook and/or Sport Club Handbook and understand the policies and guidelines contained there-in.

Signature of the Primary Contact: __________________________ Date: _____/___/____

Signature of the Advisor: __________________________ Date: _____/___/____

FOR OFFICE USE ONLY

☐ Approved
☐ Denied for the following reasons: __________________________

Check the Category that the organization will belong to:

☐ Academic and Honor Society  ☐ Cultural and International  ☐ Politics and Social Issues
☐ Campus Involvement  ☐ Arts, Performance and Multimedia  ☐ Sports, Recreation, and Wellness
☐ Club Sports  ☐ Religious